

**TOWN OF EAST WINDSOR  
WATER POLLUTION CONTROL AUTHORITY**

**Minutes of Meeting of January 28, 2015**

**Members Present:** Paul Anderson, Dave Tyler, Chuck Riggott and Kirk Montstream

**Members Absent:** Tom Davis

**Others Present:** Superintendent E. Arthur Enderle III, Chief Operator Ed Alibozek, WPCA Attorney Vincent Purnhagen, Selectman Dale Nelson and Recording Secretary Laura Michael

**Time and Place**

Paul Anderson, Chairman, called the meeting to order at 7:00 p.m. at the WPCA Admin Building, 192 South Water St, East Windsor, CT

**I. Added Agenda Items**

No items were added. Mr. Anderson removed Executive Session from the agenda.

**II. Acceptance of Minutes of November 19, 2014**

**Motion:** To accept the minutes of November 19, 2014.  
Tyler/Montstream  
Abstained: Riggott  
Passed

**III. Communications**

Mr. Anderson had received an invoice from Attorney McHale and a client alert regarding the right for employees to use company email for union items.

**IV. Visitors**

There were no scheduled visitors.

**V. Public Participation**

There was no public participation.

**VI. Receipt of Applications**

There were no applications.

**VII. Approval of Applications**

There were no applications to be approved.

**VIII. Three Year Review**

Mr. Enderle went over the three year review information provided in the meeting packet. The properties reviewed were: 84A & 84B South Main St, 187 South Main St, 110 Bridge St and 226 Main St. No additional Facility Connection Charges are due for these properties.

**Motion:** To accept the three year review for the four properties based on information provided.  
Tyler/Montstream  
Passed unanimously

**IX. Unfinished Business**

**Work Order Status**

Mr. Enderle reported that all work orders with Woodard & Curran are complete and the invoices have been paid.

### North Road Sewer Extension Phase 2

Mr. Enderle reported that the North Road Sewer Phase 2 and Winkler Road have been completed. The closing is scheduled for February 3<sup>rd</sup>. Mr. Tyler asked how far they were able to go on Winkler Rd. Mr. Enderle replied about 600 feet. This will provide access to the proposed convenience store. Mr. Alibozek provided a map for Mr. Tyler. They weren't able to reach Borrupt Rd but that is still on the books. All of the grant money has been expended.

### Alternates (Ordinance Creating a Sewer Authority 66-21)

Mr. Anderson reported that he discussed this with First Selectman Denise Menard. Ms. Menard explained that the Selectmen don't have alternates; why does the WPCA need alternates? It was agreed that alternates were not needed. This item will be removed from the agenda.

### Transfers

No transfers were needed.

### IT Status

This seems to be working well; there was a minor glitch two or three weeks ago.

### Benefit Assessment Policy

Not addressed at this time.

***Peter Pippin arrived at 7:17 p.m.***

## **X. New Business**

### Bill Sheet Review

Mr. Enderle explained that the Xylem invoice was for Godwin Pump for the Route 5 pump station valve insertion. Mr. Anderson commented that the budget looks good.

### ***Attorney Purnhagen arrived at 7:25 p.m. and remained until adjournment***

Mr. Enderle explained that Mr. Alibozek has been working on identifying areas that have sewer available but are not connected to the sewer. The main focus is North Rd, Rolocut Rd and Wells Rd. Mr. Enderle and Mr. Alibozek would like to get into more detail. Mr. Alibozek provided a map. The map detailed areas that are in the sewer service area but do not have sewers and areas that are in the sewer service area, have sewers but the properties are not connected. There are 269 properties that could be connected; there is sewer in front of the properties but not all have dwellings. Mr. Alibozek can add a layer for dwellings and a layer for zoning and open space. There was a discussion of the sewer service area and the sewer avoidance area. Mr. Alibozek will remove the "sewer avoidance area" label from the map. Mr. Alibozek asked the Board what they were looking for with the map. Mr. Anderson replied that he would like to see the properties that are developed; properties with dwelling on them.

**Motion:** To suspend the regular meeting for the purpose of holding the public hearing scheduled at 7:30 p.m.  
Montstream/Riggott  
Passed unanimously

## **XI. Public Hearing Scheduled at 7:30 p.m.**

**Motion:** To open the public hearing for Elliott, 220 North Rd through Trombly, 71 South Main St.  
Tyler/Riggott  
Passed unanimously

There was no one present for Elliott, 220 North Rd. Mr. Enderle explained that this is a single family residential property and all of the FCC has been paid.

There was no one present for Roy, 67 Stoughton Rd. Mr. Enderle explained that this is an existing single family residential property and all of the FCC has been paid.

There was no one present for Trombly, 71 South Main St. Mr. Enderle explained that this is an existing three family residential property and \$2,497.00 of the FCC has been paid. Mr. Enderle explained that initially it was thought to be a single family house; during inspection it was found to be a three family house. A letter was sent to the owner regarding the connection charge.

**Motion:** To close the public hearing for Elliott, 220 North Rd through Trombly, 71 South Main St.  
Riggott/Montstream  
Passed unanimously

## **XII. Legal**

Attorney Purnhagen has been in contact with Attorney Phalen from Pullman & Comely. Attorney Phalen is looking for a waiver from the general contractor. Mr. Enderle explained that the notice of substantial completion was sent to USDA and it has been returned to Russo's. Tomorrow Mr. Enderle will get a check from the Treasurer and hand-deliver it to Spazzarini. He will then get a letter from Spazzarini stating that they and the subcontractors have been paid in full. Mr. Enderle will deliver the letter to Attorney Purnhagen. Attorney Purnhagen will include the letter with the packet he will deliver to Pullman & Comely on Monday.

Mr. Anderson gave a returned warrant to Attorney Purnhagen for collection. Another delinquent account that had been issued to State Marshal Stevenson was given to Attorney Purnhagen for collection. Marshal Stevenson will be contacted and asked to return the warrant.

## **XIII. Action on Facility Connection Charges**

**Motion:** To impose the FCC's as published for Elliott, 220 North Rd through Trombly, 71 South Main St.  
Tyler/Riggott  
Passed unanimously

### Unfinished Business – continued

Mr. Enderle explained to the Board that he contacted 13 towns similar to East Windsor regarding their Connection Charges. Eleven of the towns replied. Mr. Enderle provided a packet of information which included a five year schedule for increasing the FCC. Over 5 years, the charge will go from \$4,994 to \$6,000. Also in the packet was information regarding WPCA STIF accounts; funds have been moved and the accounts have been cleaned up. The funds have been combined into 2 accounts; Canyon Ridge and WPCA CIP. Mr. Enderle would like to use a small portion of the FCC account each year for CIP. This would take some of the burden off the rate payer. Mr. Tyler asked why they should wait 5 years to increase the FCC rate to \$6,000. Mr. Riggott and Mr. Montstream were in agreement with raising the FCC rate to \$6,000 now. Mr. Montstream suggested giving a grace period; let people know the increase is coming. The WPCA would need to make notice of the increase. Mr. Montstream asked what the time table is for setting the new FCC rate. He feels the sooner, the better. Mr. Tyler asked what the process for changing the rate is. Attorney Purnhagen explained an information meeting and a public hearing would be needed.

### New Business – continued

#### Superintendent's Report

Mr. Anderson reported that Katherine Kneeland has passed her Grade 2 Operator's Exam on her first try. It was reported that 25% to 30% had passed the Class 1 Operator's Exam, 20% to 25% passed the Grade 2 Exam, 30% passed the Grade 3 Exam and 0 passed the Grade 4 Exam. East Windsor has a good track record for passing the exams.

#### **XIV. Adjournment**

**Motion:** To adjourn the meeting 8:20 p.m.  
Riggott/Montstream

**Motion:** To re-open the meeting.  
Riggott/Montstream

Mr. Anderson had a motion that needed to be made to authorize Corrosion Probe to conduct a pump station condition assessment.

**Motion:** To authorize Corrosion Probe to perform a condition assessment at 5 pump stations as outlined in the December 8, 2014 proposal; cost not to exceed \$12,000.00.  
Discussion: Mr. Tyler asked where the money would come from. Mr. Enderle replied there is money in CIP.  
Passed unanimously

**Motion:** To adjourn the meeting 8:24 p.m.  
Tyler/Riggott

Respectfully submitted,

Laura Michael  
Recording Secretary